# **PRIVACY STATEMENT**

### **SECTION 1 - WHAT DO WE DO WITH YOUR INFORMATION?**

When you register at <u>SpeedyCeus.com</u> the information you enter is collected and stored on our secured database. This information is not shared with other parties unless in the case of an audit or appropriate request of information from a government agency. In addition, in States that use CE Broker for CE reporting purposes, we do report your completed courses as a convenience to the user.

When you browse our site, we also automatically receive your computer's internet protocol (IP) address in order to provide us with information that helps us learn about the effectiveness of our services.

Email marketing: With your permission, we may send you emails about our new courses other features at our website, and other updates. These are typically sent about once per month and you can opt out at any time. We do not sell or share email lists with other parties.

Rewards Program: When you register at SpeedyCeus.com you are automatically enrolled in our rewards program. There is no obligation or cost for participation in this program. When you click on a rewards program referral link, a cookie is placed to track your purchases (see "Cookies" below. This is so a referral reward may be credited to the person who sent you the link. This information is shared with the referrer through the rewards program module.

Cookies: When you use the Service, or click on a referral link, we may send one or more "cookies" – a small data file – to your computer to uniquely identify your browser and let us help you log in faster and enhance your navigation through the site. A cookie may convey anonymous information about how you browse the Service to us. A persistent cookie remains on your hard drive after you close your browser so that it can be used by your browser on subsequent visits to the Service. Persistent cookies can be removed by following your web browser's directions. A session cookie is temporary and disappears after you close your browser. You can reset your web browser to refuse all cookies or to indicate when a cookie is being sent. However, some features of the Service may not function properly if the ability to accept cookies is disabled.

Purchased Courses: As required by law, and to provide information to you, we keep records of courses/tests which you complete. These are not shared except in the circumstances outlined above.

Financial Information for Purchases: Financial information for purchases is collected by third parties--namely Authorize.net and PayPal. We do not collect or store credit card or bank account information, unless you choose to pay by phone or send a check by US mail. In neither of those cases do we store the account information beyond the need for the immediate purchase.

When you register at SpeedyCeus.com your consent for the above policies are implied.

How do I withdraw my consent?

By law we must maintain CE and purchase records. You may opt out of receiving emails by unsubscribing.

#### **SECTION 3 - DISCLOSURE**

We may disclose your personal information if we are required by law to do so or if you violate our Terms of Service.

# **SECTION 4 - Payment Information**

Our site is hosted by Media Temple and transactions for paid courses are provided by <u>authorize.net</u> and PayPal. They provide us with the online e-commerce platform that allows us to sell our products and services to you.

Your registration and CE course data is stored through SpeedyCeus' database. We store your data on a secured server behind a firewall.

### Payment:

If you choose a direct payment gateway to complete your purchase, then <u>authorize.net</u> stores your credit card data. It is encrypted through the Payment Card Industry Data Security Standard (PCI-DSS). Your purchase transaction data is stored only as long as is necessary to complete your purchase transaction. After that is complete, your purchase transaction information is deleted.

All direct payment gateways adhere to the standards set by PCI-DSS as managed by the PCI Security Standards Council, which is a joint effort of brands like Visa, MasterCard, American Express and Discover.

PCI-DSS requirements help ensure the secure handling of credit card information by our store and its service providers.

#### **SECTION 5 - THIRD-PARTY SERVICES**

In general, the third-party providers used by us will only collect, use and disclose your information to the extent necessary to allow them to perform the services they provide to us.

However, certain third-party service providers, such as payment gateways and other payment transaction processors, have their own privacy policies in respect to the information we are required to provide to them for your purchase-related transactions.

For these providers, we recommend that you read their privacy policies so you can understand the manner in which your personal information will be handled by these providers.

Once you leave our store's website or are redirected to a third-party website or application, you are no longer governed by this Privacy Policy or our website's Terms of Service.

#### Links

When you click on links on our site, they may direct you away from our site. We are not responsible for the privacy practices of other sites and encourage you to read their privacy statements.

### **SECTION 6 - SECURITY**

To protect your personal information, we take reasonable precautions and follow industry best practices to make sure it is not inappropriately lost, misused, accessed, disclosed, altered or stolen. Information provided for registration and payment is encrypted using secure socket layer technology (SSL) and stored with a AES-256 encryption. Although no method of transmission over the Internet or electronic storage is 100% secure, we follow all PCI-DSS requirements and implement additional generally accepted industry standards. We have made the necessary steps to create a secured website through the obtaining and maintenance of a Verified SSL certificate.

### **SECTION 7 - AGE OF CONSENT**

By using this site, you represent that you are at least the legal age in your State of residence, and you have given us your consent to allow any of your minor dependents to use this site.

### **SECTION 8 - CHANGES TO THIS PRIVACY POLICY**

We reserve the right to modify this privacy policy at any time, so please review it frequently. Changes and clarifications will take effect immediately upon their posting on the website. If we make material changes to this policy, we will notify you here that it has been updated, so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we use and/or disclose it.

If our site is acquired or merged with another company, your information may be transferred to the new owners so that we may continue to provides courses to you.

# **QUESTIONS AND CONTACT INFORMATION**

If you would like to: access, correct, amend or delete any personal information we have about you, register a complaint, or simply want more information contact our Privacy Compliance Officer at info@speedyceus.com or by mail at

SpeedyCeus.com Privacy Compliance Officer PO Box 2016 Chino Hills CA USA 91709